



**POLICY
SUBJECT:**

**AGAB
RECOGNITION FOR SPECIAL
ACCOMPLISHMENTS**

APPROVAL DATE:

September 19, 1989

REVISION DATE:

May 2, 2005

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1. GENERAL

- 1.1 The Winnipeg School Division recognizes that within the Division there are individual and collective accomplishments of students and/or staff that are exceptional and that result in an opportunity to compete or make presentations in a public forum at the local, provincial, and/or national levels, and/or to be publicly recognized at an awards ceremony or banquet.
- 1.2 The outstanding accomplishments of students and/or staff in school-related activities may be recognized through a variety of methods including, but not restricted to:
- (a) letter of acknowledgement
 - (b) presentation of certificate
 - (c) allocation of funds to offset the costs of registration fees, transportation, accommodation, and/or incidental expenses.
 - (d) purchase of tickets for trustees, administration, staff or students to attend award ceremonies or banquets where Division staff or students are being recognized for their accomplishments.
- 1.3 The allocation of funds to offset the total costs may be provided for students and/or staff who have attained recognition for special accomplishment and have been selected to represent the Division at out-of-province activities in national competitions, to make presentations on behalf of the Division, and/or to serve on the executive of a national body.

2. RESPONSIBILITIES

The Chief Superintendent shall provide to the Board the information related to the accomplishment and the recommended nature of the recognition to be extended for consideration by the Board.



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Rules and regulations governing the recognition of special accomplishments by students and staff in the Division as determined by the Chief Superintendent.

1. STUDENTS

1.1 Requests for Financial Support

Requests for financial support for students who have attained outstanding performance and have been selected to represent the Division in national competitions shall be forwarded to the appropriate superintendent for review at least six weeks prior to the event and should include the following information:

- (a) details as to the process for selection of the students to represent the Division at the national level,
- (b) the number of students involved,
- (c) the location of the national competition/event,
- (d) the proposed expenditures, including the anticipated costs, the anticipated revenues, and the source(s) of these revenues, and the amount requested from the Division.

The Chief Superintendent will recommend to the Board of Trustees the level of support to be provided based on the request submitted.

1.2 Eligibility

Recognition for outstanding accomplishments will be available to all students at the elementary, junior high, and senior high levels.

1.3 Maximum Allocation

The maximum allocation to any school or for any individual competition will be \$7,500.00 per annum.

2. STAFF

2.1 Requests for Financial Support

Requests for financial support for travel for staff in the Division who have been recognized professionally to

- receive a national award,
- make a presentation on behalf of the Division,
- receive public recognition at an awards ceremony or banquet
- travel in recognition of professional responsibilities (ie, executive of a national body), should be forwarded to the appropriate Superintendent for review at least six weeks prior to the event and should include the following information
 - (a) details as to the process for selection of the award and/or appointment,
 - (b) the location of the event,
 - (c) the proposed expenditures, including the anticipated costs, the anticipated revenues and the source(s) of these revenues, and the amount requested from the Division.

The Chief Superintendent will recommend to the Board of Trustees the level of support to be provided based on the request submitted.

2.2 Maximum Allocation

The maximum allocation for members of the staff will be determined by the Chief Superintendent.



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3. AWARDS CEREMONIES/BANQUETS

- 3.1 Requests for the purchase of tickets for trustees, administration, staff or students to attend award ceremonies or banquets where Division staff or students are being recognized for their accomplishments shall be forwarded to the Chief Superintendent who will:
- (a) make trustees aware of the event and purchase tickets for those trustees interested in attending;
 - (b) invite appropriate representatives of the administrative and/or school staff to attend the ceremony/ banquet and purchase tickets to enable them to attend.
- 3.2 The maximum allocation for the purchase of tickets by the Division for awards ceremonies/banquets will be based on the purchase of two tables (or \$2,000) per event.